

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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Present:

David Head, Trevor Hoad, Robert Kilbourn (Chair), James Kilpatrick, Barbara Wyvill (Vice-Chair),

Meeting of Kettlestone Parish Council on Monday 15 January 2024 at 7:30 pm in the Village Hall

MINUTES

Welcome

- 1) **Apologies** received from Mike Hankins (District Councillor), Steff Aquarone (County Councillor), PC Jessica Elliott (SNT Fakenham)
- 2) **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below. None.
- 3) **Minutes of the previous Meeting** (20 Nov) were approved and signed.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) Thanks received from Village Hall Committee and the PCC for the donations.
- 5) The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.
 - a) Reports circulated via email.
The Chair re-opened the meeting.
- 6) **Planning**
 - a) Planning **applications** received since the previous meeting.
 - i) RV/23/2511: Variation of conditions 2 (approved plans) & 3 (materials) of planning permission PF/20/2002 (Demolition of light industrial buildings (B1) and erection of 8 dwellings & associated works (C3)) to allow changes to design and materials at **Church Farm Barn Little Snoring Road**. Link circulated. It was noted, with disappointment, that the variations to conditions included the removal of the grey water systems from the properties in the development. Ecology and environmental sustainability are important to the village and the grey water system was a welcome step towards improving sustainable living. The Parish Council hopes that the District Council will insist on the retention of grey water systems (and other items which relate to sustainability).
 - ii) PF/23/2725: Construction of 'Island Walk' comprising approximately 33m of elevated boardwalk, 2no rope suspension bridges, 4no sloped boardwalk access ramps, 1no 50 sq m elevated observation deck and 2no open sided 'hides' and associated works at **Pensthorpe Natural Park Fakenham Road Pensthorpe**. Link circulated. It was agreed that this was a great proposal and should be supported.
 - b) **Decisions** made by the District Council since the previous meeting.
- 7) **Affordable Housing**
 - a) A circular from the District Council stated that there were 2495 households needing a new home in the District. Of these: 184 are homeless or at threat of homelessness; 153 are living in insanitary, overcrowded housing or unsatisfactory housing; 232 need to move due to medical or welfare grounds (which includes disability); 66 homeless households who have nowhere else to

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Signed:
Chair

Date:.....

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go and are staying in temporary accommodation such as bed & breakfast. There are 38 households with a local connection to Kettlestone and directly adjoining parishes currently on the Housing List. These are households that are part of the community through current or former residence, work in the parish or have close family living in the parish. There have been no Affordable Housing letting in Kettlestone in the last twelve months. The Parish Council can help by telling the District Council about

- i) land owned by the Parish which could be suitable for developing new Affordable Homes
- ii) local landowners who could be interested in selling land to develop Affordable Homes
- iii) empty homes in your parish – we can talk to the owners about bringing it back into use
- iv) homeowners who may be interested in renting a home to a local household in housing need
- v) interest in forming a Community Land Trust which could help deliver local Affordable Homes.

8) **Highways & footpaths:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>

- a) It was noted that there had been flooding near properties in Langor Bridge and at various locations in the village. Little Snoring Road / Green Lane near the pond had a huge puddle across the width of the roads. It is believed that the culvert was subsequently cleared and the flooding abated within a day.

9) **Financial business** to consider payment of invoices and other financial business.

- a) **Balances** as at 29 Nov: Current account £2,022.97; Savings account £4,113.19
- b) **Receipts** since 28 Oct: £0.00.
- c) **Regular payments** since 28 Oct: salary and on-costs.
- d) The following **payment** was approved:

to whom	cheque no	Amount
Joanna Otte (expenses Dec - Jan)	100490	£57.50

10) **To consider applying for a NNSCF grant**

- a) Thermal imaging camera
- b) The Chair had mentioned the grant to the PCC

11) **Environment**

- a) Climate Emergency Group: hoping to restart meetings next month and work on a new display for the bus shelter. It was noted that 32 articles had been written for the newsletter. Ideas for future items would be welcomed.
- b) It was noted that the Nurture Project might be able to donate a bench for the footpath.

12) **Training**

- a) Understanding the Planning System (NNDC): Date: Thursday 1 February 2024 at 6.30pm; in The Meeting Room, St. Andrews Church, Holt, Norfolk, NR25 6BB. (The session should finish by 8.30 at the latest.) Booking: <https://forms.office.com/pages/responsepage.aspx?id=0S9nn4KYRUWRKz6BMQvmcnTU8AeLjHJMo3mI9XalHD1UQklHVzVOT1hZVExBUFI5MFU0U0ICQ041US4u>
- b) Councillors were reminded that there could claim mileage expenses when attending training (and that the training costs were covered by the Parish Council).

13) **Newsletter**

14) **Correspondence:** mail circulated as usual via email

15) **Reports from parish councillors** and items for placing on the agenda for the next Meeting.

16) The next meeting will be on Monday **18 March 2024** at **7:30pm** in the Village Hall.