

# KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,

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Present: David Head, Trevor Hoad, Robert Kilbourn (Chair), James Kilpatrick

## Meeting of Kettlestone Parish Council on

**Monday 25 September 2023 at 7:30 pm in the Village Hall**

### MINUTES

Welcome

- 1) **Apologies** from Barbara Wyvill (Vice-Chair), Mike Hankins (District Councillor), Steff Aquarone (County Councillor) were accepted.
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below. None.
- 3) **Minutes of the previous Meeting** (17 July) were approved and signed.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 5) The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.  
Reports from County and District Councillors circulated via email.
- 6) **Planning**
  - a) Planning **applications** received since the previous meeting. None.
  - b) **Decisions** made by the District Council since the previous meeting. None
- 7) **Highways & footpaths:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
  - a) It was noted that fly-tipping in the lay by at Langor Bridge had been reported and moved.
- 8) **Financial business** to consider payment of invoices and other financial business.
  - a) **Balances** as at 29 Aug: Current account £1162.30; Savings account £4103.26
  - b) **Receipts** since 30 June: none
  - c) **Regular payments** since 30 June: salary and on-costs.
  - d) The following **Payments** were approved:

to whom	cheque no	Amount
Joanna Otte (expenses Aug - Sept)	100453	£49.49
  - e) **Forms were completed and signed for Barclays**
- 9) **Environment**
  - a) For the last few months the Climate Emergency Group has produced articles for the monthly newsletter. The display in the bus shelter has not been updated over the summer. Hopefully now that the holidays are over members will have more time to put towards this project.
- 10) **Newsletter:** call for people to help with delivery
- 11) **BT Digital Switchover:** Information alerting people was included in the previous newsletter.
- 12) **Correspondence:** mail circulated as usual via email
- 13) **Reports from parish councillors** and items for placing on the agenda for the next Meeting. It was noted that work had re-started at All Saints View.
- 14) The next meeting will be on Monday **20 November 2023 at 7:30pm** in the Village Hall.

Meeting closed at 8:25 pm

Signed: .....

Chair

Date:.....