

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,

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Present: David Head, Trevor Hoad, Robert Kilbourn (Chair), James Kilpatrick, Barbara Wyvill (Vice-Chair), and one member of the public

**You are summoned to a Meeting of Kettlestone Parish Council on
Monday 17 July 2023 at 7:30 pm in the Village Hall**

MINUTES

Welcome

- 1) **Apologies** from Mike Hankins (District Councillor), Steffan Aquarone (County Councillor), PC Rich Dawson (SNT Fakenham).
- 2) **Declarations of pecuniary interest** by the Councillors in the agenda items listed below. None.
- 3) **Minutes of the previous Meeting** (15 May) were approved for signing as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **Co-option** to fill the two vacancies on the Parish Council. No one had come forward.
- 6) The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.
A member of the public raised concern about the Alexanders growing in the verge along Holbrigg Lane. She asked if anything could be done to get rid of it as over time it out-competes other wild flowers of which she has counted over 150. It was suggested that the young plants should be uprooted or strimmed back in the spring. The Chair has insurance cover to work in the Highway so he would be happy to do the strimming.
The Chair re-opened the meeting.
- 7) **Planning**
 - a) Planning **applications** received since the previous meeting.
 - i) LA/23/0980: Internal works associated with reinstatement of three fireplaces at **Old Church House 83 The Street**. Link circulated. No objection.
 - b) **Decisions** made by the District Council since the previous meeting.
 - i) PF/23/0740: Two storey side extension and erection of detached garage at **Goodwood House The Street**. APPROVED.
 - ii) PF/23/0777 and LA/23/0778: Insertion of bifold doors and lean-to roof to barn, introduction of enclosed and covered porches to annexe at **The Old Rectory 81 The Street**. APPROVED.
 - iii) ENF/19/0094: Erection of log cabin at **Land South East Of Kettlestone House Holt Road**. Case Closed – voluntary negotiation / resolution. No further action.
 - iv) LA/23/0980: Internal works associated with reinstatement of three fireplaces at **Old Church House 83 The Street**. APPROVED.
- 8) **Highways and footpaths:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) **Items to report:** nothing at present
 - b) **Parish Partnership Scheme open for applications** (deadline 8 Dec) for highway improvement schemes with 50% of the cost coming from the County Council.

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c) Signs for Holbrigg Lane

- i) Four 'Please Take Care' signs (with pictogram of a dog walker and a horse rider) were ready for erecting on the 's' bend on Holbrigg Lane. The Chair would consult with regular walkers as to the best place to put them.

9) Financial business to consider payment of invoices and other financial business.

- a) **Balances** as at 29 June: Current account £1748.56; Savings account £4103.26
- b) **Receipts** since 1 March: NNDC 1st of two instalments of the Precept £2070.00; HMRC VAT refund £1886.83; interest £3.16
- c) **Regular payments** since 1 March: Porter & Makings £1 land rent for bus shelter; salary and on-costs.
- d) The following **Payments** were approved:

to whom	cheque no	Amount
Joanna Otte (expenses June -July)	100449	£40.80
Walsingham Parish Council (photocopying newsletters June & July)	100450	£15.60
Steward Safety Supplies (4 x signs)	100451	£64.90

- e) **New signatories:** it was agreed to add James Kilpatrick.

10) Covid-19 and economic crisis support: hardship grants

11) Environment

- a) Climate Emergency Group is organising a Clothes and Fabric Swap to take place in the Village Hall on 30 Sept at 10 am along with a Coffee Morning. The exhibition in the Book Exchange Shelter about 'wooden knickers' and biodegradable fabrics completed the article in the July newsletter.

12) Newsletter

- a) James Kilpatrick's offer to photocopy the newsletter was accepted with thanks

13) BT Digital Switchover: further information required.

14) Correspondence: mail circulated as usual via email

- a) Email received from the District Council with information as follows: 'Notice is hereby given, in accordance with regulation 22(3) of the Town and Country Planning (Local Planning) (England) Regulations 2012, that North Norfolk District Council submitted the Proposed Submission Version **North Norfolk Local Plan** to the Secretary of State for Levelling Up, Housing & Communities on 11 May 2023 for independent examination.' The submission documents are available for public inspection via the Council's examination website at www.north-norfolk.gov.uk/localplan

15) Reports from parish councillors and items for placing on the agenda for the next Meeting.

- a) It was noted that updates from the developers of All Saints View (Church and East Barns) had been promised in the spring but nothing had been heard. Of particular interest was the results of the archaeological survey and what sort of outside lighting would be installed. Trevor Hoad offered to make contact.
- b) Children and Young People.

16) The next Parish Council Meeting will be on Monday **25 September 2023** at **7:30pm** in the Village Hall.