

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN
Tel. 01328 822366 email: Kettlestonepc@googlemail.com
Website: <http://kettlestoneparishcouncil.norfolkparishes.gov.uk/>

To: David Head, Trevor Hoad, Robert Kilbourn (Chair), James Kilpatrick, Barbara Wyvill (Vice-Chair),
cc: Mike Hankins (District Councillor), S Aquarone (County Councillor), SNT Fakenham

**You are summoned to a Meeting of Kettlestone Parish Council on
Monday 25 September 2023 at 7:30 pm in the Village Hall**

Signed:

Date:.....

AGENDA

Welcome

- 1) **Apologies**
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.
- 3) **Minutes of the previous Meeting** (17 July) to be approved for signing as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.
The Chair will re-open the meeting.
- 6) **Planning**
 - a) Planning **applications** received since the previous meeting.
 - b) **Decisions** made by the District Council since the previous meeting.
- 7) **Highways & footpaths:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) Items to report:
- 8) **Financial business** to consider payment of invoices and other financial business.
 - a) **Balances** as at 29 Aug: Current account £1162.30; Savings account £4103.26
 - b) **Receipts** since 30 June: none
 - c) **Regular payments** since 30 June: salary and on-costs.
 - d) **Payments** to approve:

to whom	cheque no	Amount
Joanna Otte (expenses Aug - Sept)		£49.49
 - e) **Forms to sign for Barclays**
- 9) **Environment**
 - a) Climate Emergency Group
- 10) **Newsletter**
- 11) **BT Digital Switchover**
- 12) **Correspondence:** mail circulated as usual via email
- 13) **Reports from parish councillors** and items for placing on the agenda for the next Meeting.
- 14) The next meeting will be on Monday **20 November 2023 at 7:30pm** in the Village Hall.