

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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Website: <http://kettlestoneparishcouncil.norfolkparishes.gov.uk/>

To: David Head, Trevor Hoad, Robert Kilbourn (Chair), James Kilpatrick,
Barbara Wyvill (Vice-Chair),
cc: Mike Hankins (District Councillor), S Aquarone (County Councillor), SNT Fakenham

**You are summoned to a Meeting of Kettlestone Parish Council on
Monday 17 July 2023 at 7:30 pm in the Village Hall**

Signed:

Date:.....

AGENDA

Welcome

- 1) **Apologies**
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.
- 3) **Minutes of the previous Meeting** (15 May) to be approved for signing as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only.
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) To consider **the co-option** of two people to fill the two vacancies on the Parish Council.
 - a) New councillor to will complete a declaration of office.
- 6) The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.
The Chair will re-open the meeting.
- 7) **Planning**
 - a) Planning **applications** received since the previous meeting.
 - i) LA/23/0980: Internal works associated with reinstatement of three fireplaces at **Old Church House 83 The Street**. Link circulated. No objection.
 - b) **Decisions** made by the District Council since the previous meeting.
 - i) PF/23/0740: Two storey side extension and erection of detached garage at **Goodwood House The Street**. APPROVED.
 - ii) PF/23/0777 and LA/23/0778: Insertion of bifold doors and lean-to roof to barn, introduction of enclosed and covered porches to annexe at **The Old Rectory 81 The Street**. APPROVED.
 - iii) ENF/19/0094: Erection of log cabin at **Land South East Of Kettlestone House Holt Road**. Case Closed – voluntary negotiation / resolution. No further action.
 - iv) LA/23/0980: Internal works associated with reinstatement of three fireplaces at **Old Church House 83 The Street**. APPROVED.
- 8) **Highways and footpaths:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) **Items to report:**

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b) **Parish Partnership Scheme open for applications** (deadline 8 Dec) for highway improvement schemes with 50% of the cost coming from the County Council.

c) **Signs for Holbrigg Lane**

9) **Financial business** to consider payment of invoices and other financial business.

a) **Balances** as at 29 June: Current account £1748.58; Savings account £4103.26

b) **Receipts** since 1 March: NNDC 1st of two instalments of the Precept £2070.00; HMRC VAT refund £1886.83; interest £3.16

c) **Regular payments** since 1 March: Porter & Makings £1 land rent for bus shelter; salary and on-costs.

d) **Payments** to approve:

to whom	cheque no	Amount
Joanna Otte (expenses June -July)	100449	£40.80
Walsingham Parish Council (photocopying newsletters June & July)	100450	£15.60
Steward Safety Supplies (4 x signs)		

e) **New signatories**

10) **Covid-19 and economic crisis support:** hardship grants

11) **Environment**

a) Climate Emergency Group

12) **Newsletter**

13) **BT Digital Switchover**

14) **Correspondence:** mail circulated as usual via email

a) Email received from the District Council with information as follows: ‘Notice is hereby given, in accordance with regulation 22(3) of the Town and Country Planning (Local Planning) (England) Regulations 2012, that North Norfolk District Council submitted the Proposed Submission Version **North Norfolk Local Plan** to the Secretary of State for Levelling Up, Housing & Communities on 11 May 2023 for independent examination.’ The submission documents are available for public inspection via the Council’s examination website at www.north-norfolk.gov.uk/localplan

15) **Reports from parish councillors** and items for placing on the agenda for the next Meeting.

16) The next Parish Council Meeting will be on Monday **18 September 2023** at **7:30pm** in the Village Hall.