Clerk: Mrs Joanna Otte,

Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN

Tel. 01328 822366 email: Kettlestonepc@googlemail.com

Website: <http://kettlestoneparishcouncil.norfolkparishes.gov.uk/>

To: G Ashby (Chair), C Hipkin, M Hoad, T Hoad, R Kilbourn, (Vice-Chair)

cc: V FitzPatrick (District Councillor), S Aquarone (County Councillor), SNT Fakenham

# **You are summoned to a Meeting of Kettlestone Parish Council on**

# **Monday 15 March 2021 at 7:30 pm**

(in accordance with the corona virus Regulations this meeting will be via Zoom)

Please follow this link to join the Zoom Meeting: <https://us02web.zoom.us/j/87025419051>

Members of the public who wish to raise matters of concern may also do so by email kettlestonepc@googlemail.com or telephoning the Clerk 01328 822366

Comments and decisions will be published in the usual way in the Minutes which can be viewed on the website <http://kettlestoneparishcouncil.norfolkparishes.gov.uk/>

Signed: *Joanna Otte* Date: 9 March 2021

AGENDA

Welcome

## We note with sadness the recent death of David Burgis who had been a parish councillor for many years. A notice of vacancy has been put on the notice board

## **Apologies**

## **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.

## **Minutes of the previous Meeting** (18 January) to be approved for signing as a true record.

## **Matters arising**: Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

## **Co-option** to fill the vacancy / vacancies.

## The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.

## The Chair will re-open the meeting.

## **Planning**

## Planning **applications** received since the previous meeting.

## **Decisions** made by the District Council since the previous meeting.

## PU/20/2663: Change of use of part of agricultural building to dwelling house (Class C3) and building operations reasonably necessary for the conversion (application to determine if prior approval is required) at **Merryweather House Holbrigg Lane.** Prior APPROVAL Given.

## **Highways and footpaths**:

## Update on items previously reported

## Damage to Green Lane as a consequence of the Anglian Water closure of the A148 at the Green Man. Highways have requested that Anglian Water make good the verges. A request has also been put forward via the County Councillor for the verges to be reseeded with early and late blossoming wild flowers.

## Flooding at the pond crossroads. Highways have been asked to dig out the ditches and repair the culvert under the road to allow for the flow of water.

## Items to report:

## **Financial business** to consider payment of invoices and other financial business.

## Balances on statements at 26 February 2021: Current account £1,486.25; Savings account £5,289.13

## Receipts since previous statement: none

## Regular payments since previous statement: salary and on-costs.

## Payments to approve:

|  |  |  |
| --- | --- | --- |
| to whom | cheque no | Amount |
| J Otte (expenses including newsletter for Feb and March) | 100429 | £68.68 |

* 1. **Employment**
		1. **Pensions Contributions**: To formally approve the annual uplift for the employer’s contribution to the pension scheme from by 0.5%. To approve for signing the amended standing order instruction to the bank: monthly payment of employer’s and employee’s contribution to change from £48.95 to £49.81 from April 2021.
		2. **Local Government Pay Claim: To note that t**he national employers body have said that they will be unable to respond to the unions’ pay claim until after the May elections – so once again there will be a delay before an agreement is achieved, again resulting in a time lag in pay scales bring increased.  Unions representing local government workers have submitted a pay claim for an overall 10% pay increase.

## **Covid-19 support**

## Hardship Grants

## **Environment**

## Fly-tipping

## Climate Emergency Group

## **Maintenance**

## Bus shelter quotes to repair /replacement

## **Correspondence** (circulated via email)

## **Reports from parish councillors** and items for placing on the agenda for the next Meeting

## Next Meeting of the Parish Council (Annual Meeting) and the Annual Parish Meeting on Monday **17 May 2021** at 7:30pm (in the Village Hall) – virtual meetings will no longer be permissible unless the Government extends the corona virus legislation.