

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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Present: G Ashby (Chair), D Burgis, C Hipkin, M Hoad, T Hoad;
and NNDCllr V FitzPatrick

**Meeting of the Parish Council on
Monday 18 November 2019 at 7.30 pm in the Village Hall**


MINUTES

Welcome

- 1) **Apologies** from L Cotton, R Kilbourn (Vice-Chair), and S Aquarone (County Councillor) were accepted.
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below. None.
- 3) **Minutes of the previous Meetings** (16 Sept) were approved and signed as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) It was noted that UK Power Networks were taking practical action to address the problem of the leaning pole at the bottom of Orchard Grove.
- 5) **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.**
Vincent FitzPatrick had emailed a **reported from the District Council**, including information about the Big Society Fund, the Graham Allen Award which had been won by the Lookout at Holkham, a couple of successful asbestos prosecutions, and a list of courses available to local people <https://www.north-norfolk.gov.uk/events/> (booking via email economic.growth@north-norfolk.gov.uk or by telephone 01263 516331 / 01263 516009).
The Chair re-opened the meeting.
- 6) **Highways and footpaths:** items to report
 - a) It was noted that some hedges had been cut back but that obstructions should be checked again the early spring.
 - b) It was reported that Holbrigg Lane was very muddy. A request would be made to have it scraped.
- 7) **Planning**
 - a) **Planning applications received** since the previous meeting.
 - i) PF/18/1460 | Erection of 1No. additional duck rearing unit and 1No. straw barn at Clipstone Farm House. Link circulated. The Clerk was asked to forward this to those on the email database. It was agreed to submit a revised comment emphasising the high priority for permanent passing places to be constructed on Little Snoring / Fulmodeston Road; querying the discrepancy in the figures from the applicant and Highways relating the vehicular movements. The Clerk was asked to contact the County Councillor to seek clarification. It was agreed to submit the following comments:

Kettlestone Parish Council has no objection in principle to the application PF/18/1460 for an additional duck rearing unit and new straw barn at Clipstone Farm House as long as the following conditions regarding traffic management and environmental offset are included and enforced
TRAFFIC MANAGEMENT

- (1) Holbrigg Lane is not used by any vehicular traffic (not just HGVs as suggested in the design and access statement). This should include all construction traffic.
- (2) Vehicle passing places must be constructed on Fulmodeston/Little Snoring Road, to prevent further erosion of the verges. (N.B. There appears to be some discrepancy in the figures provided by the applicant and those used by Highways to reach their conclusions – please could these be clarified). The Parish Council wishes to highlight that it is misleading to quote average vehicle movements in connection with this type of business, when the reality is that there are times of peak activity which can cause **extensive disruption** on the small rural roads.

Signed 
Chair

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ENVIRONMENTAL OFFSET

- (3) Ensure that the environmental offset from the previous application is completed prior to new work.
- (4) Further environmental offset for this new application e.g. planting of native trees/ shrubs/ flowers and the creation of wildlife habitats.
- (5) Requests public access to be secured to the new wildflower meadow.
- (6) Requests a large wildlife pond and woodland as extra environmental benefits with public access.
- (7) Requests a footpath for the community to enjoy the benefits of the open countryside.

b) **Decisions taken by the District Council** since the previous meeting. None.

8) Donations.

- a) It was resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure £100 to Kettlestone Village Hall (for Parish Council meetings) and £100 to Kettlestone PCC towards the grass cutting at the graveyard.

9) Financial business to consider payment of invoices and other financial business.

- a) **Receipts** since previous statement: interest £1.64; Precept £1850 and LCTSG £46
- b) **Regular payments** since previous statement: salary and on-costs.
- c) **Balances on statements** at 29 October: Current Ac £3,868.69; Savings Acc £3,284.91.
- d) To following **payments were approved:**

| to whom | cheque no | amount |
|--|-----------|--------|
| H Cleverly (notice board and bus shelter – repairs and painting) | 100403 | 245.00 |
| J Otte (expenses including newsletter) | 100404 | 46.00 |
| Kettlestone Village Hall (donation for meetings) | 100405 | 100.00 |
| Kettlestone PCC (donation towards grass cutting) | 100406 | 100.00 |

10) Setting the Budget and Precept for 2020-21

- a) The figures for the draft budget were reviewed.
- b) It was noted that there would no longer be a Local Council Tax Support Grant
- c) It was agreed that there were unlikely to be any other calls on planned expenditure that were not already covered.
- d) It was agreed to set the precept for 2020-21 at £3,900 (an increase of 5.5%).
- e) The required form for the District Council was completed and signed.

11) Maintenance

- a) The Village Sign was ready to be painted by a volunteer. The Clerk was asked to get advice regarding the brick support and get a quote from a building if repairs were recommended.
- b) Notice board and bus shelter repaired and painted. The latter was ready for the Book Swap.

12) Parish Plan Actions

- a) **Climate and Environmental Group** reported that they were planning to organise an exhibition at the Village Hall to educate and inform people about the climate emergency and how to take even small actions to make a positive change. A note would be put in the newsletter.

13) Mail circulated as usual

- a) It was agreed to put something in the newsletter asking people to register their interest in attending training for CPR and Defibrillator provided by Air Ambulance (minimum attendance 10, max 20) for a donation.

14) Reports from parish councillors and items for placing on the agenda for the next Meeting

15) Meeting of the Parish Council on Monday 20 January 2020 at 7.30pm in the Village Hall

The Chair wished everyone a Happy Christmas and closed the meeting at 8.30 pm

Signed

Chair



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