

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,

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Present:

G Ashby (Chair), D Burgis, S Hipkin, M Hoad, R Kilbourn, T Rivett, P Whitehead (Vice-Chair),
and: A Green (District Councillor),

Meeting of the Parish Council on

Monday 18 March 2019 at 7.30 pm in the Village Hall

MINUTES

Welcome

- 1) **Apologies** from S Aquarone (NCCllr) and PC Dawson (SNT Fakenham) were accepted.
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below. None
- 3) **Minutes of the previous Meetings** (21 January) were approved and signed as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 5) **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.**
 - NNDCllr Annie Green said that this would be her last visit as District Councillor to Kettlestone because the ward boundary had changed and she would be standing in a different ward at the elections in May. She reported that at the recent District Council Budget meeting it had been agreed to increase council tax by 4.4%. The District Council was updating the public toilets in North Norfolk.
 - The Chair thanked Annie for coming to the parish council meetings.
The Chair re-opened the meeting.
- 6) **Highways and footpaths:** items to report
 - a) Soil on verge from junction of The Street up Snoring Road
 - b) Fly-tipping on Green Lane (about half way down in the first gateway from the main road).
 - c) Note that potholes have been filled on Green Lane, Holbrigg Lane and road to Langor Bridge.
 - d) Note that Pensthorpe doing work on Kettlestone Common
- 7) **Planning**
 - a) **Planning applications received** since the previous meeting. None
 - b) **Decisions taken by the District Council** since the previous meeting. None
- 8) **Financial business** to consider payment of invoices and other financial business.
 - a) **Receipts** since previous statement: none
 - b) **Regular payments** since previous statement: ICO (annual fee) £35; salary and on-costs.
 - c) **Balances on statements** at 27 February: Current Ac £3,128.65; Savings Acc £3,279.99.
 - d) The following **payments were approved:**

to whom	cheque no	amount
J Otte (expenses)	100388	40.20
Ivan Ashby (repair and varnish notice board)	100389	121.20

Signed


Chair

Date..... 20.5.19

KETTLESTONE PARISH COUNCIL

9) Maintenance

- a) **Village Sign** (£1,600 reserved in budget): waiting for Signs of the Times to return the Sign. It was agreed that T Rivett would seek quotes for refurbishment of the sign. It was also suggested that if refurbishment was too costly it would be possible to have a 'flat' sign made.
- b) **Bench at the pond** – recommendation to cut off the rotten wooden on the legs and insert studs to prevent damp settling in the base. It was agreed to ask Ivan Ashby to do this. The Clerk was asked to check that the bench would not be too low after the remedial work.

10) Parish Plan Actions

- a) Litter Pick on Sunday 14 April. Meet at 10.30 am at the Village Hall

11) The Clerk was asked to put in a request in the newsletter for a volunteer Litter Warden

12) Reports from Parish Councillors

- a) It was noted that R Kilbourn had taken up the invitation to the RAF Mildenhall event at Sculthorpe (with M Hoad waiting if a place was available).
- b) It was agreed that the Chair would ask the Village Hall to circulate an email asking for volunteers to come forward to stand as parish councillors as at the moment there would be three vacancies.

13) Mail circulated as usual

- a) Letter from Bridget Fielden and Judith Kilbourn that they would like to set up a website for the information that they have collated regarding the WWI soldiers and life in the early 20th century. The Parish Council was supportive of this initiative.

14) Employment: Clerk's Annual Review with G Ashby and M Hoad on Tuesday 26 March.

15) Other business for placing on the agenda for the next Meeting

- a) New representative on the Village Hall committee will need to be nominated

16) Annual Meeting of the Parish Council on Monday 20 May 2019 preceded by the Annual Parish Meeting at 7.30pm in the Village Hall

The Chair thanked everyone who has stood as councillors for their term in office – it has been a stable and good council. Those who were not standing again wished the parish council good luck.

Meeting closed at 8 pm

Signed

Chair

Date... 20.5.19