

# KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,

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Website: <http://kettlestoneparishcouncil.norfolkparishes.gov.uk/>

Present: G Ashby (Chairman), D Burgis, S Hipkin, M Hoad, R Kilbourn, T Rivett,

Parish Council on **Monday 21 January 2019** at **7.30 pm** in the Village Hall


## MINUTES

Welcome

- 1) **Apologies** from P Whitehead were accepted.
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below. None.
- 3) **Minutes of the previous Meetings** (19 November) were approved and signed as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report. Not necessary as no one present.
- 6) **Highways and footpaths**
  - a) **Items to report:** none
  - b) It was noted that the owner of the old pub site had confirmed that the fencing around the site was for safety reasons.
- 7) **Planning**
  - a) **Planning applications received** since the previous meeting. None.
  - b) **Decisions taken by the District Council** since the previous meeting.
    - i) Single-storey side extension at **9 Little Snoring Road, Kettlestone** ref: PF/18/2027. Link circulated. APPROVED
    - ii) PU/18/2070: **East Barn, Snoring Road:** Prior approval for change of use from light industrial building (B1) to 3 residential dwellings. PRIOR APPROVAL GIVEN
    - iii) PU/18/2071: **Church Farm Barn, Snoring Road:** Prior approval for change of use from light industrial building (B1) to 5 residential dwellings (C3). PRIOR APPROVAL GIVEN.
- 8) **Financial business** to consider payment of invoices and other financial business.
  - a) **Receipts** since previous statement: Interest £1.63
  - b) **Regular payments** since previous statement: salary and on-costs.
  - c) **Balances on statements** at 28 December: Current Ac £3,561,44; Savings Acc £3,279.99.
  - d) The following **payments were approved:**

to whom	cheque no	amount
J Otte (expenses)	100387	72.03

- 9) **Maintenance**
  - a) **Village Sign** (£1,600 reserved in budget):
    - i) **Signs of the Times:** polyurethane copy not possible. Alternative is to refurbish the sign: dismantling the sign (remove falcon, shields and letters), sand blasted clean, galvanised, 'T' washed and fettled, spray painted blue and white and the rest hand painted.

Signed   
Chairman

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Date.....18.3.19

## KETTLESTONE PARISH COUNCIL

Reassembled with original letters (or cast polymer copies) and shield detail fixed on with an adhesive and painted. As the old metal pieces will not be galvanised it might better to make polymer copy that doesn't corrode. **£2,984.10 + VAT** (carriage – can be returned via palletshifter).

- ii) **Fiona Davies:** updated quote: to sand blast and powder coat, prime, paint and lacquer, materials: £950 (£200 to disassemble and reassemble). However she was not aware that some of the letters were loose / had fallen off.

It was agreed that the quote from Signs of the Times was too much. The Clerk was asked to make arrangements for the sign to be returned to T Rivett who would see if he could get it sandblasted and galvanised and then go from there.

- b) **Notice board:** Ivan Ashby to repair the wooden notice board and apply two coats of varnish: £121.20 (incl. VAT). The Clerk was asked to follow up and to ask if he could look at bench by the pond and advise if any work was required particularly on the feet.

10) **Parish Plan Actions:** none.

11) **Reports from Parish Councillors**

- a) Risk Assessment (thanks to M Hoad): feet on bench by pond are going rotten.

12) **Mail** circulated as usual

13) **Employment**

- a) To make a date with G Ashby and M Hoad for the Clerk's Annual Review for a Tuesday.

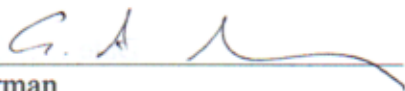
14) **Other business for placing on the agenda for the next Meeting**

- a) Date for litter pick

15) **Next Meeting of the Parish Council on Monday 18 March 2019 at 7.30pm in the Village Hall**

Meeting closed at 8 pm

Signed

  
Chairman

Date.....

18.3.19