

Kettlestone Parish Council

SUMMARY RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 March 2016

31-Mar-15		31-Mar-16
£	RECEIPTS	£
3400.00	Precept	3500.00
165.00	Local Council Tax Support Grant	140.00
0.93	Bank Interest	1.12
0.00	Grant/donations (Transparency code)	83.60
101.90	VAT Refund	39.75
0.00	other (training fees)	110.00
£3,667.83	TOTAL RECEIPTS	£3,874.47
	PAYMENTS	
1703.51	Clerk's Salary & On-costs	1730.76
301.14	Insurance	294.67
225.14	Subscriptions	177.18
80.00	training	190.00
255.44	Administration	183.01
0.00	travel	0.00
20.00	Audit Fees	20.00
0.00	election expenses	27.81
25.00	Donations	200.00
0.00	Parish Plan initiatives/ WW1	18.17
0.00	Maintenance	0.00
150.00	verge cutting	50.00
177.00	dog waste	147.60
39.75	VAT	3.77
£2,976.98	TOTAL PAYMENTS	£3,042.97

SUPPORTING NOTES YEAR ENDED 31st MARCH 2016

Total fixed assets	£3,318
Value(£)	
Bus shelter	650.00
Village sign	2000.00
notice board	400.00
dog bin x 2	120.00
grit bin	100.00 (replaced Jan 2016)
litter pickers x 4	32.00
Hi Vis waists x 8	16.00
TOTAL VALUE	£3,318.00

The above statement represents fairly the financial position of the authority 31 March 2016 and reflects its receipts and payments during the year.

Signed.....
RFO
Date.....

Signed.....
Chairman
Date.....

Kettlestone Parish Council

SUMMARY RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 March 2016

BANK RECONCILIATION as at 31st MARCH 2016

Prepared by the RFO: Joanna Otte

signed	date
Balance per bank book as at 31 March 2016	
Barclays Bank	
No 2 account 10728683	0.00
Savings Account 80548367	3271.67
Community Account 90548308	1403.30
	<u>£4,674.97</u>
Less: unrepresented cheques as at 31 March 2016	
	-27.81
	-20.00
	<u>-£47.81</u>
Add: any unbanked cash as at 31 March 2016	
	41.80
	0.00
	<u>41.80</u>
Net balances as at 31 March 2016	<u>£4,668.96</u>

SUPPORTING NOTES YEAR ENDED 31 MARCH 2016

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK	
Opening Balance 1 April 2015	£3,837.46
Add: Receipts in the year	£3,874.47
Less: Payments in the year	<u>-£3,042.97</u>
Closing balance per cash book	
(receipts and payments book) as at 31	
March 2016 (must equal net balances	
above)	<u>£4,668.96</u>

The above statement represents fairly the financial position of the authority 31 March 2016 and reflects its receipts and payments during the year.

Signed *Joanna Otte*
RFO
Date *16 May 2016*

Signed *C. J. [Signature]*
Chairman
Date *16.5.16*