

Kettlestone Parish Council

BANK RECONCILIATION as at 31st MARCH 2015

Prepared by the RFO: Joanna Otle

SUMMARY RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 March 2015

signed

31-Mar-14		31-Mar-15	
£	RECEIPTS	£	
3103.00	Precept	3400.00	
197.00	Local Council Tax Support Grant	165.00	
0.92	Bank Interest	0.93	
0.00	Grant/donations	0.00	
92.82	VAT Refund	101.90	
0.00	other	0.00	
£3,393.74	TOTAL RECEIPTS	£3,667.83	
	PAYMENTS		
1679.52	Clerk's Salary & On-costs	1703.51	
298.64	Insurance	301.14	
177.42	Subscriptions	225.14	
0.00	training	80.00	
149.87	Administration	255.44	
0.00	travel	0.00	
20.00	Audit Fees	20.00	
0.00	election expenses	0.00	
400.00	Donations	25.00	
229.63	Parish Plan initiatives/ Jubilee / WW1	0.00	
125.00	Maintenance	0.00	
40.00	verge cutting	150.00	
165.60	dog waste	177.00	
94.03	VAT	39.75	
£3,379.71	TOTAL PAYMENTS	£2,976.98	

SUPPORTING NOTES YEAR ENDED 31st MARCH 2015

Total fixed asset	£3,318
Value(£)	
Bus shelter	650.00
Village sign	2000.00
notice board	400.00
dog bin x 2	120.00
grit bin	100.00 (stolen March 2015)
litter pickers x 4	32.00
Hi Vis waists x 8	16.00
TOTAL VALUE	£3,318.00

The above statement represents fairly the financial position of the authority 31 March 2015 and reflects its receipts and payments during the year.

Signed.....*Joanna Otle*
RFO

Signed.....*29/6/15*
Chairman

29 June 2015

BANK RECONCILIATION as at 31st MARCH 2015

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signed

date

Receipts		Payments	
Balance per bank book as at 31 March 2015	£4,244.10		
Barclays Bank			
No 2 account 10728683	197.90		
Savings Account 80548367	1872.65		
Community Account 90548308	2173.55		
Less: unrepresented cheques as at 31 March 2015			
100327	-30.00		
100328	-20.00		
100329	-300.00		
100330	-56.64		
Add: any unbanked cash as at 31 March 2015			
	0.00		
	0.00		
Net balances as at 31 March 2015	£3,837.46		

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK	
Opening Balance 1 April 2014	£3,146.61
Add: Receipts in the year	£3,667.83
Less: Payments in the year	<u>-£2,976.98</u>
Closing balance per cash book	
(receipts and payments book) as at 31	
March 2015 (must equal net balances	
above)	£3,837.46